RUCKINGE PARISH COUNCIL

Meeting : **Monday November 9th, 2026**
Email: **Parishclerk@ruckinge-pc.gov.uk**
Website: **ruckinge-pc.gov.uk**

Issued by: **Peter Setterfield, Clerk to the Council, Proper Officer & Responsible Financial Officer**

Issued on: **2nd November 2026**

TO ALL MEMBERS OF RUCKINGE PARISH COUNCIL
In accordance with Schedule 12 of the Local Government Act 1972, Councillors are hereby summoned to attend a Meeting of Ruckinge Parish Council to be held at Ruckinge Village Hall, Hamstreet Road, Ruckinge on 9th November 2026 commencing at 7.30pm to consider the following items of business.

Members of the public are entitled to address the council at item 7 on the agenda

AGENDA

1). Appointment of Chairman
Following the resignation of S Hewison as Chair and Councillor the Parish Council is required in accordance with Section 88 of The Local Government Act 1972 to appoint one of its members to the position.

2). Opening Remarks, Apologies for Absence & Approval of Absence

3). Declarations of Interest:
Members of the Council should declare any interests which fall under the following categories: Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI), Other Interests

4). Minutes of previous meeting: To approve the Minutes of the Ordinary Meeting held on **12th October 2026** and authorise the Chairman to sign them.

5). Unity Trust Bank account: Status. Clerk to provide update (service, signatures, payments)

6). Previous Clerk Handover and Outstanding Items: Clerk to provide update.

7). Public Forum: The Chairman will invite any members of the public who wish to ask questions or make a statement to speak. The public (defined as anyone who is not a Ruckinge Parish Councillor) must not take part at any other time unless permitted (by the Chairman).

Ruckinge Parish Council Standing Orders 3e. The period of time designated for public participation at a meeting in accordance with standing order shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes

8). Reports from the Kent County Council, Ashford Borough Council

Subject to standing order 3 (e), a member of the public shall not speak for more than 3 minutes. A borough councillor / county councillor who is attending a parish council meeting is present as an observer or guest speaker rather than as a member of the parish council itself. They have no seat, no vote, or role in conducting the official business of the Ruckinge Parish Council they attend the open meeting under the same general public admission rights as any resident.

9). Neighbourhood watch: To receive and note any reports.

Subject to standing order 3 (e), a member of the public shall not speak for more than 3 minutes.

10). Planning: To consider any planning applications received and to note any planning decisions:

Planning applications for consideration:
PA/2026/1827 – Ash Hill House, Ash Hill, Ruckinge – Proposed enclosure of two open bays of existing carport and installation of 2 rooflights to create garage/workshop/storage.

11). Finance: a) To receive the schedule of payments and ratify payments made in May-October.

Bank Balance as of 1st October 2026 **£33,309.27**

Payments **received** 2nd October 26 – 31st October 26

DATE	NAME/COMPANY	AMOUNT
15/10/2026	J Marshall	£25.00

Payments **made** in 2nd October 26 – 31st October 26

DATE	WHO	WHAT	AMOUNT
12/10/26	Vodafone Ltd	Broadband	£31.05
13/10/26	Reimbursement	Keys & Post	£46.25
13/10/26	Reimbursement	Legionella swap	£27.99
13/10/26	Reimbursement	Laptop purchase	£341.10
20/10/26	EDF	Electricity	£47.95

26/10/26	Everflow	Water	£78.53
29/10/26	M G Contracting	Grasscutting	£181.50
30/10/26	HMRC	Outstanding payments	£1,520.70
30/10/26	Staff costs		£590.65

Payments due to be made:

	Who	**What**	**Amount**
	Reimbursement	Microsoft 365	£84.99
	Reimbursement	Postbox	£27.99
	Reimbursement	Bike/Scooter shed	£359.00
	Clerk's expenses		£42.55
	Clerk's salary		£785.68
	Zurich Insurance	Renewal	£945.63

12). Control of Legionella Policy:
The Parish Council is asked to adopt the Control of Legionella Policy and to authorise the purchase of the required equipment to enable the monitoring.

13). Ruckinge Village Hall;
An update will be given at the meeting.

14). Bromley Green Car Park :
An update will be given at the meeting.

15). Bromley Green Field:
An update will be given at the meeting.

16). Chairmans Report

17). Exchange of Information (amongst Councillors) inc any urgent items

18). Items for future meetings

Date of next meeting:
Parish Council Meeting 14th December 2026 at 7.30 in Ruckinge Village Hall

IMPORTANT NOTE - Future meeting dates
Meeting information is displayed on our website **ruckinge-pc.gov.uk**
There is no legal requirement to display on notice boards – and as the council have consistently found these are being disrupted
Therefore **the website will be the sole place for meeting date/time information.**