RUCKINGE PARISH COUNCIL

Meeting : **Monday October 12th, 2026**
Email: **Parishclerk@ruckinge-pc.gov.uk**
Website: **ruckinge-pc.gov.uk**

Issued by: **Terri Cliffe-Harrison, Interim Clerk to the Council, Proper Officer & Responsible Financial Officer**

Issued on: **5th October 2026**

TO ALL MEMBERS OF RUCKINGE PARISH COUNCIL
In accordance with Schedule 12 of the Local Government Act 1972, Councillors are hereby summoned to attend a Meeting of Ruckinge Parish Council to be held at Ruckinge Village Hall, Hamstreet Road, Ruckinge on 12th October 2026 commencing at 7.30pm to consider the following items of business.

Members of the public are entitled to address the council at item 7 on the agenda

AGENDA

1). Chairman's Opening Remarks, Apologies for Absence & Approval of Absence

2). Declarations of Interest:
Members of the Council should declare any interests which fall under the following categories: Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI), Other Interests

3). Minutes of previous meeting: To approve the Minutes of the Ordinary Meeting held on **28th May 2026** and authorise the Chairman to sign them.

4). Appointment of Parish Clerk and Responsible Financial officer - the Parish council is asked to confirm the appointment of Peter Setterfield as Parish Clerk in accordance with section 112 of the Local government act 1972 and Responsible Financial officer in accordance with section 151 of the Local government act 1972.

5). Unity Trust Bank account: Status. (Interim) Clerk to provide update (service, signatures, payments)

6). Previous Clerk Handover and Outstanding Items: Status. (Interim) Clerk to provide update.

7). Public Forum: The Chairman will invite any members of the public who wish to ask questions or make a statement to speak. The public (defined as anyone who is not a Ruckinge Parish Councillor) must not take part at any other time unless permitted (by the Chairman).

Ruckinge Parish Council Standing Orders 3e. The period of time designated for public participation at a meeting in accordance with standing order shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes

8). Reports from the Kent County Council, Ashford Borough Council

Subject to standing order 3 (e), a member of the public shall not speak for more than 3 minutes. A borough councillor / county councillor who is attending a parish council meeting is present as an observer or guest speaker rather than as a member of the parish council itself. They have no seat, no vote, or role in conducting the official business of the Ruckinge Parish Council they attend the open meeting under the same general public admission rights as any resident.

9). Neighbourhood watch: To receive and note any reports.

Subject to standing order 3 (e), a member of the public shall not speak for more than 3 minutes.

10). Planning: To consider any planning applications received and to note any planning decisions:

Planning applications for consideration:
NONE

11). Finance: a) To receive the schedule of payments and ratify payments made in May-October.

Bank Balance as of 1st October 2026 **£36,149.99**

Payments **received** 12th May 26 – 1st October 26

DATE	NAME/COMPANY	AMOUNT
01-Oct-26	CHANTELLE TREDWAY	£ 1,300.00
30-Sep-26	ASHFORD BOROUGH CO	£ 10,718.50
21-Sep-26	CHANTELLE TREDWAY	£ 3,500.00
18-Sep-26	1st Ruckinge and H	£ 90.00
23-Jul-26	J Marshall	£ 25.00
18-Jun-26	J Marshall	£ 25.00
15-Jun-26	P Webster	£ 40.00

Payments **made** in 12th May 26 – 1st October 26

DATE	WHO	WHAT	AMOUNT	
01-Oct-26	SLCC	Locum	£ 738.71	
30-Sep-26	Bank Service Charge	BANK SERVICE CHARGE	£ 7.00	
28-Sep-26	EVERFLOW LIMITED)	WATER	£ 79.12	
25-Sep-26	Andrea Cherry	AUDITOR	£ 50.00	
22-Sep-26	INFORMATION COMMIS)	ICO	£ 47.00	
18-Sep-26	Stephen Wagstaff	ELECTRICAL WORKS	£ 600.00	
18-Sep-26	G S Crundwell T/A	LOCKSMIITH	£ 117.00	
17-Sep-26	Direct Debit (EDF ENERGY)	ELECTRIC	£ 44.38	
09-Sep-26	Direct Debit (VODAFONE	7078021980-1001	£ 31.05	
31-Aug-26	Bank Service Charge	BANK SERVICE CHARGE	£ 7.00	
28-Aug-26	Cheque	GRASS CUTTING	£ 181.50	
27-Aug-26	Post Office	Stamps & Envelopes	£ 16.55	*
26-Aug-26	EVERFLOW LIMITED)	WATER	£ 220.13	
24-Aug-26	EDF ENERGY)	ELECTRIC	£ 37.68	
11-Aug-26	VODAFONE LTD)	BROADBAND	£ 31.05	
07-Aug-26	Mark Nash	Car Park Keys	£ 29.70	*
31-Jul-26	Bank Service Charge	BANK SERVICE CHARGE	£ 7.00	
27-Jul-26	EVERFLOW LIMITED)	WATER	£ 18.43	
17-Jul-26	Direct Debit (EDF ENERGY)	ELECTRIC	£ 23.05	
10-Jul-26	Emily Arnold	SALARY	£ 789.09	
10-Jul-26	VODAFONE LTD)	BROADBAND	£ 31.05	
30-Jun-26	Bank Service Charge	BANK SERVICE CHARGE	£ 7.00	
26-Jun-26	EVERFLOW LIMITED)	WATER	£ 18.43	
17-Jun-26	Direct Debit (EDF ENERGY)	ELECTRIC	£ 29.54	
15-Jun-26	Emily Arnold	SALARY	£ 590.65	
15-Jun-26	HMRC Cumbernauld		£ 141.80	
10-Jun-26	VODAFONE LTD)	BROADBAND	£ 31.05	
31-May-26	Bank Service Charge	BANK SERVICE CHARGE	£ 7.00	
27-May-26	EVERFLOW LIMITED)	WATER	£ 24.58	
20-May-26	Stephen Wagstaff	ELECTRICAL WORK	£ 350.00	
20-May-26	Direct Debit (EDF ENERGY)	ELECTRIC	£ 33.13	
15-May-26	Urisk	LEGIONARRIES REPORT	£ 356.40	
15-May-26	Ken Hopkins	DEFIBS MAINTENANCE	£ 498.96	
15-May-26	Emily Arnold	SALARY	£ 590.65	
15-May-26	HMRC Cumbernauld		£ 141.80	
14-May-26	Well polished	CLEANERS	£ 39.60	
14-May-26	HMRC Cumbernauld		£ 127.18	
14-May-26	Emily Arnold	SALARY	£ 425.68	
14-May-26	Morgan Fire	FIRE ASSESSMENT	£ 660.00	
14-May-26	Well polished	CLEANERS	£ 39.60	
12-May-26	VODAFONE LTD)	BROADBAND	£ 31.05	

*Paid by Councillors already – Councillors to be reimbursed

Pending Payments

a) Clerks' Salary

b) Clerks' expenses

12). Ruckinge Village Hall

- Bike/Scouter Shed - Cllr Archer & Cllr Sharpe to provide update
- Exterior Painting - Cllr Archer to provide update
- NHW area establishment - Cllr Archer to provide update
- Bookings - Cllr Cliffe-Harrison to provide updates
- Sign – Cllr Sharpe to provide update/plan
- Television - Cllr Archer to provide update

13). Bromley Green Car Park – Cllr Cliffe-Harrison to provide update.

14). Bromley Green Field – Cllr Cliffe-Harrison to provide update and Stile at Carters Field and Grass Cutting to be discussed.

15). Clerk Shared Mailbox – Cllr Cliffe-Harrison to provide update

16). Co-Opt councillors

17). Chairmans Report

18). Exchange of Information (amongst Councillors) inc any urgent items

19). Items for future meetings

Date of next meeting:
Parish Council Meeting 9th November 2026 at 7.30 in Ruckinge Village Hall

IMPORTANT NOTE - Future meeting dates
Meeting information is displayed on our website **ruckinge-pc.gov.uk**
There is no legal requirement to display on notice boards – and as the council have consistently found these are being disrupted
Therefore **the website will be the sole place for meeting date/time information.**