



Parish Council

To Members of the Council.

In accordance with Schedule 12 paragraph 10 (2) (b) of the Local Government Act 1972 you are hereby summonsed to attend the annual meeting of Ruckinge Parish Council at Bromley Green Hall on Thursday 8th June 2023 commencing at 7.30pm to consider the following items of business.

Signed:

Peter Setterfield

Peter Setterfield PSLCC
Parish Clerk & Responsible Financial Officer

Agenda

- 1. Apologies and approval of absences.**
- 2. To receive declarations of Interest.**
- 3. Kent County Councillor's report.**
- 4. Neighbourhood Watch**
- 5. Ashford Borough Councillor's report.**
- 6. To resolve the minutes of the Annual Parish Council meeting held on 11th May 2023 are a correct record.**
- 7. Public participation**
- 8. Chairman's report.**
- 9. Planning.**

Planning application [PA/2023/0723](#) – Woodfield Farm, Bromley Green Road –
Erection of 4 detached dwellings, together with all necessary infrastructure, following
the demolition of existing buildings.

Planning application [PA/2023/0910](#) – Rough Stocks Farm, Stonegate Lane, Ruckinge
– Proposed stables and sandschool with jump store.

To consider any further applications received prior to the meeting.

10. Finance.

Schedule of payments

Clerk's salary	£456.52
Clerk's expenses	£8.10
HMRC	£96.20
Sutcliffe play	£1,522.80
Harmer & Sons	£585.60
BWP Creative	£273.60
Home Tech Electrical	£220.00

11. Annual Risk Assessment:

Report RPC/2023/01 brings to the attention of the Parish Council the findings of the annual assessment undertaken as part of the end of year preparation for the Annual Internal Audit.

12. Asset Register

Report RPC/2023/02 brings to the Parish Council the asset register compiled from the financial records of the Parish Council which supports box 9 of the Statement of Accounts included in the Annual Governance and Accountability Return.

13. Report of the Independent Internal Auditor:

Report RPC/2023/03 brings to the Parish Council the outcome of the Annual Internal Audit carried out by the Independent Internal Auditor as part of the Annual Governance and Accountability return.

14. Annual Governance Statement for the year ended 31 March 2023:

Report RPC/2023/04 The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the system of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts.

15. Accounting Statements for the year ended 31 March 2023:

Report RPC/2023/05 brings to the Parish Council the Accounting Statements for 2022/2023 which form Section 2 of the Annual Governance and Accountability Return.

16. Certificate of exemption from External Audit:

Report RPC/2023/06 details the criteria for the Parish Council to complete a Certificate of Exemption from External Audit.

17. Bromley Green Road – drainage issues

An update will be given at the meeting.

18. Ruckinge Village Hall

An update will be given at the meeting.

19. Bromley Green Hall / Carters Field

An update will be given at the meeting.

20. Items for future meetings / exchange of information